



## University of Arkansas Hope-Texarkana

# Transfer Checklist

Contact our Transfer Advising Coach, Whitney Rook, at 870-722-8118 or [whitney.rook@uaht.edu](mailto:whitney.rook@uaht.edu).

### Explore:

- Have you selected a program of study?
- Do your major and career aspirations match?
- Have you researched four-year colleges that offer that degree?
- Does UAHT have a transfer agreement with your next school?

### Information:

- Have you visited the college or colleges you plan to apply to?
- Have you met with the colleges that visit the UAHT campus or attended the UAHT Transfer Fair in February?
- Have you looked up admissions information on the college's website?
- Do you know what documents you need (college & high school transcript, ACT/Equivalent scores, etc.)?
- Have you requested an admissions packet including an application or checked online for the application?

### Planning:

- What is the Admissions deadline? \_\_\_\_\_
- What is the Transfer Scholarships deadline? \_\_\_\_\_
- Are you taking the correct courses and electives for general education or major for your next school?
- Have you met with the UAHT Transfer Advisor?

### Applying:

- Have you completed the appropriate application for your next school?
- Have your official transcripts from all colleges been requested?
- Are high school transcripts required; if so have you contacted the guidance department at your high school?
- Are SAT or ACT scores required or are they waived with 30 completed college credits or more or by completing the degree?
- Have you paid the application fee?

### After Applying:

- Follow up to ensure all application materials have been received. Most schools will send you an email allowing you to see the status of your application. **CHECK YOUR EMAIL DAILY.**
- Send in final copies of your transcripts with your last semester grades and if you are graduating, your graduation date.
- Attend orientation at your new school.