Policy 1551: Use of Artificial Intelligence

Purpose

This policy outlines the acceptable use of artificial intelligence (AI) technologies within the community college setting. The policy aims to ensure responsible, ethical, and educational use of AI while protecting the rights and well-being of all members of the college community.

Scope

This policy applies to all students, faculty, staff, and visitors who use AI technology using the community college network or equipment or in connection with college-related activities, including classroom use, see Policy 2293.

Responsible Use

Users must understand the capabilities and limitations of AI technologies and use them responsibly. Students must acknowledge the use of AI tools in their work (if permitted) and ensure that the final product represents their own understanding and effort. Faculty should provide clear guidelines on the appropriate use of AI in their courses and ensure that students are aware of their responsibilities when using AI. Users should respect the intellectual property rights of others and avoid using AI to plagiarize, cheat, or engage in academic dishonesty.

Allowed Use in Courses

Instructors should include a policy in the course syllabi regarding the use and misuse of AI for student work. Courses policies must be approved through the dean and clearly articulated to students.

Privacy and Data Protection

Users must protect the privacy and confidentiality of personal information when using AI technologies.

Prohibited Use

Using AI technologies to engage in illegal activities, harassment, discrimination, or any form of unethical behavior is strictly prohibited. Deploying AI systems that pose risks to the safety, security, or well-being of individuals or the college community is not allowed.

Attempting to circumvent the college's AI use policy or any security measures related to AI technologies is prohibited.

Consequences of Policy Violation

Violations of this policy may result in disciplinary action, up to and including suspension or expulsion for students, and termination of employment for faculty and staff. The college reserves the right to restrict or revoke access to AI technologies for individuals who violate this policy.

Policy Review and Update

This policy is reviewed annually and updated when required to ensure it remains relevant and effective considering the rapid advancements in AI technologies and their educational applications.

<div align="right">Policy adopted on July 30, 2024.</div>